**JOB OPPORTUNITY**

## Phare Ponleu Selpak Association (PPSA) is a Cambodian non-for-profit organization based in Battambang province. For 25 years, PPSA has provided the vulnerable children and youth of our community with unique opportunities to develop themselves and their families through visual art, graphic design, animation, music, theatre, dance and circus training, social support and general education programs. Find out more details about PPSA at our website: www.phareps.org

## We are now seeking a qualified candidate to fill in the full-time position of Graphic Designer to be based in Battambang province, Cambodia.

# **Summary of the Position:**

# Job Title: GRAPHIC DESIGNER

Working hours: 40 hours/week

Report to: Communications & Marketing Coordinator

Salary: Negotiable

**Main duty and Responsibilities:**

The Graphic Designer will produce material to be used for general Communication and Marketing purposes. Typical works will consist of print and online materials e.g. onsite signage, merchandising, advertising material, and other assignments as needed.

Candidate will be working in the Development & Communications department. Day-to day activities to include:

* Developing concepts, graphics, and layouts within the Phare brand identity and according to briefings from the Marketing Communication and Media Coordinator.
* Determining size and arrangement of illustrative material and copy, font style, and size according to visual style guide.
* Updating existing communication tools and materials.
* Reviewing final layouts and suggesting improvements if required.
* Develop products and templates for the Phare Boutique within the Phare Boutique brand identity.
* Liaising with external printers on a regular basis to ensure deadlines are met and material is printed to the highest quality.
* Preparing graphics for various social media channels
* Photographing events both on and off campus
* Developing visually pleasing materials that reflect the mission of PPSA

Key points of success:

* + Effective production of high-quality material
  + Consistency with visual style guide in order to maintain brand consistency
  + Able to work quickly and meet deadlines

REQUIREMENTS:

* 3 years’ experience in graphic design
* Web design and knowledge of development languages (html, css, javascript) is a plus
* Fluent in English, spoken and written, French is a plus.

Please submit your application with detailed CV and recent photo to PPSA through contact below by **March 13, 2020 before 6:00PM**

Attention: HRM

Anhchanh village, Ochar commune, Battambang city, Battambang Province, Cambodia.

Or

[sareth.k@phareps.org](mailto:sareth.k@phareps.org)

Short-listed candidates only will be contacted for interview.

The successful candidate must comply with PPSA child projection policy & code of conduct, and Adherence to the values and missions of Phare Ponleu Selpak.