**JOB OPPORTUNITY**

Phare Ponleu Selpak (PPSA) or “The Brightness of the Arts” is a non-profit Cambodian Association improving the lives of children, young adults, and their families with art schools, educational programs, and social support since 1994.

We are now seeking a qualified Cambodian candidate to fill in the Full-time position of **Kindergarten Teacher** to be based in Battambang province.

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| **Job Title:** Kindergarten Teacher  **Employment type:** Full-time, 40 hours/week; 1-year contract  **Location & Mobility**: Based in Battambang, Cambodia. Occasional travel is expected to Phnom Penh and Siem Reap. |

# **Position Description:**

The Kindergarten teacher will foster and facilitate the intellectual and social development of the children. Teaching in kindergarten includes planning, implementing and assessing lessons. He/she will teach children with patience and creativity. The Kindergarten Teacher duties include designing a teaching plan and using activities and instructional methods to motivate children.

**Duties and Responsibilities**

* Design and follow a complete teaching plan
* Teach alphabet and numeracy along with personal, social and emotional skills
* Organize learning material and resources
* Use a variety of activities and instructional methods (songs, stories, media, structured games, art, outdoor activities etc) to motivate and stimulate children’s abilities
* Assess students’ performance and progress to ensure they are mastering the skills on regular basis
* Monitor children’s interactions and nurture cooperation and sharing
* Select and use instructional methods and materials appropriate to the students and learning activities
* Adapt standard teaching methods to meet different student needs and interests
* Create a positive and appropriate classroom environment that is conducive to learning
* Develop and implement a suitable classroom management system.
* Instruct children on personal hygiene practices and self-care
* Observe, evaluate and record children's social and academic progress
* Provide constructive feedback to parents, guardians and administration
* Prepare and distribute written reports
* Plan and order classroom equipment and supplies
* Collaborate with other staff members to promote the general health of the school
* Collaborate with the two arts schools to integrate art into curriculum
* Perform required administrative duties including attending staff meetings
* Uphold the school code of conduct and all school policies, rules and procedures in a supportive and positive manner

**Requirement:**

* Bachelor's degree in education or equivalent
* Proven working experience as a Kindergarten Teacher, Kindergarten Assistant or Teacher Aide
* Good oral and written communications skills in English and Khmer
* Knowledge of theories and practices of early child development
* Creative and artistic teaching abilities
* Teaching and organizational skills
* Patience and flexibility
* Strong communication skills
* Understanding and proficiency in relevant technology
* Knowledge of current educational and instructional methodologies and techniques
* Experience of using Windows / Microsoft Office packages

Please submit your application with detailed CV and recent photo to Phare Ponleu Selpak through contact below by 6:00PM of July 8, 2022

Attention: HRM

Anhchanh village, Ochar commune, Battambang city, Battambang Province, Cambodia.

Or

[sareth.k@phareps.org](mailto:sareth.k@phareps.org)

Short-listed candidates only will be contacted for interview.

The successful candidate must comply with PPS child projection policy & code of conduct, and Adherence to the values and missions of Phare Ponleu Selpak.