

## JOB OPPORTUNITY

Phare Ponleu Selpak – meaning The Brightness of the Arts – is a Cambodian non-profit art school located in Battambang, empowering children, youth and communities through artistic, educational, social and community outreach programs since 1994. Find out more details about Phare Ponleu Selpak at our website: [www.phareps.org](http://www.phareps.org)

We are now seeking a qualified Cambodian candidate to fill in the Full-time position of **Kindergarten Teacher Assistant** to be based in Battambang province.

### Job Summary

The Kindergarten Teacher Assistant supports the Kindergarten lead teacher in creating a safe, nurturing, and engaging learning environment for young children. The role involves assisting with classroom management, preparing learning materials, supporting children’s development, and ensuring their well-being throughout the school day.

### Duties and responsibilities:

The Kindergarten Teacher Assistant is responsible for the following:

- Assist the Kindergarten lead teacher in implementing daily lesson plans and classroom activities
- Support children in their learning through play-based and structured activities
- Help manage classroom behavior and maintain a positive learning environment
- Prepare teaching materials, visual aids, and classroom resources
- Supervise children during class, recess, meals, and other activities
- Assist children with basic needs such as eating, dressing, and hygiene
- Monitor children’s safety and report any concerns to the Kindergarten lead teacher
- Support the organization of classroom displays and learning spaces
- Assist in organizing school events, activities, and field trips
- Communicate effectively with the Kindergarten lead teacher and other staff
- Maintain cleanliness and organization of the classroom

### Qualifications Required:

- High school diploma or equivalent (early childhood education training is an advantage)
- Basic understanding of child development and early childhood education
- Good communication skills in English and Khmer
- Patience, caring attitude, and enthusiasm for working with young children
- Ability to work collaboratively in a team environment
- Basic computer skills (e.g., Microsoft Office) are an advantage
- Strong interpersonal and communication skills
- Classroom support and organizational skills
- Ability to multitask and follow instructions
- Positive attitude and willingness to learn
- Problem-solving and adaptability

## Application Information

Interested candidates are invited to submit a CV and cover letter outlining their relevant experience and qualifications to Phare Ponleu Selpak by **6:00 PM of April 17, 2026**.

**Attention:** HRM

Anhchanh Village, Ochar Commune, Battambang City, Battambang Province, Cambodia

Or via email: [sareth.k@phareps.org](mailto:sareth.k@phareps.org) / [panchanak.p@phareps.org](mailto:panchanak.p@phareps.org)

Only short-listed candidates will be contacted for an interview.

The successful candidate must comply with PPSA's Safeguarding Policy and uphold the values and mission of Phare Ponleu Selpak.

**Noted:** Phare Ponleu Selpak upholds a zero-tolerance policy against sexual exploitation, abuse, and harassment. All staff are required to adhere to our Code of Conduct and PSEAH policy.